



# Canadian Academy of Clinical Biochemistry

## L'Académie canadienne de biochimie clinique

### Reapplication and Remedial Training

#### Scope

Candidates who are unsuccessful at obtaining certification within five years of graduation of a Clinical Chemistry postdoctoral training program or after two attempts at either the written or oral portion of the CACB exam must complete remedial training and reapply under the rules and guidelines for Certification or Fellowship application under Requirement #4 in effect at the time of reapplication.

#### Roles and Responsibilities

The candidate is to identify a mentorship structure to complete remedial training. This may involve the original Clinical Chemistry training program, a local Clinical Chemistry training program, and a CACB-certified mentor (a CACB fellow who graduated from a CACB accredited training program and successfully passed both CACB written and oral certification exams).

The mentor is to support the remedial training of the candidate. This may include provision of didactic instruction, practical experience opportunities, mock exams opportunities, and others.

The candidate and mentor must develop a remedial training plan to address deficiencies and may consult with the CACB Certification Committee and/or the original training program. The training plan should detail duration and activities.

#### Application Process

**Step 1:** Prior to initiating remedial training, the *Remedial Training Proposal* must be submitted to the CACB Credentials Committee. The Remedial Training Proposal must be submitted prior to or in conjunction with submission of the Application for Certification in Clinical Chemistry or the Application for Fellowship in the Canadian Academy of Clinical Biochemistry. The candidate will be notified in writing of the approval of the proposal.

**Step 2:** Completion of the remedial training.

**Step 3:** Submission of a summary of the outcomes of the remedial training program to the CACB Credentials Committee no later than two months prior to re-challenging the written or oral exam. At minimum, this summary must contain letters from the candidate and mentor attesting that the deficiencies identified have been addressed and describing how this has been achieved. The candidate will be notified in writing of the outcome of the application.

**Step 4:** If the remedial training summary is approved, the candidate may sit the exam. If not approved, the remedial training will be extended for up to one year, and the candidate will abstain from the exam without penalty and will need to submit a new summary report.

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### Remedial Training Proposal

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Location for remedial training: \_\_\_\_\_

Location of remedial training is a CACB-accredited training program: Yes No

Mentor is a CACB certified fellow: Yes No

Start date of remedial training: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

#### I confirm the following:

A letter outlining the identified deficiencies and the remedial training plan to address the deficiencies has been included with this registration form.

If training is undertaken at an institution other than the original training site, a letter of support from the original training program director for the proposed remedial training plan has also been attached.

#### I acknowledge the following:

Re-submission of the application for certification in clinical chemistry / the application for fellowship in the Canadian Academy of Clinical Biochemistry and a letter from the remedial training mentor are required upon completion of remedial training (see CSCC website for more details).

\_\_\_\_\_  
Applicant's name (print)

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
YYYY-MMM-DD

As the remedial training mentor, I attest that the remedial training plan (attached) addresses all identified deficiencies.

\_\_\_\_\_  
Training mentor's name (print)

\_\_\_\_\_  
Training mentor's signature

\_\_\_\_\_  
YYYY-MMM-DD

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